

**TOWN OF CECILTON**  
**Mayor and Council Work and Regular Session Meeting**  
**Monday November 18, 2019**

The Mayor and Council held a Work and Regular Session Meeting in Town Hall on Monday November 18, 2019. The following were in attendance:

Joseph A. Zang, III, Mayor

Mike Cooper, Member

Craig DeVary, Member

Danielle Zack, Member

Charles Ringgold, Member

All in attendance recited the Pledge of Allegiance.

**REVIEW AND ACT:**

**Monday, October 21, 2019 Mayor and Council Work and Regular Session Meeting Minutes:**

Member Zack made a motion to accept the Monday, October 21, 2019 Work and Regular Session Meeting Minutes as written. Member DeVary seconded the motion. Motion carried.

**October Final Financials and Account Balances:**

October Final Financials and Account Balances were reviewed. Member Cooper motioned to accept the October Final Financials and Account Balances as presented. Member DeVary seconded the motion. The motion carried.

**NEW BUSINESS:**

Traffic Unit – Speed Camera Reports – Sergeant Keller and Deputy Walmsley were in attendance. Mayor Zang expressed that the town would particularly like to target when the speeding is happening. We are getting letters from residents concerned about the speeding. It is happening on 213 and 282, the outskirts of town. Sgt Keller says according to the reports, there is not a program right at the intersection. Outside of town there is a little problem. The speed trailer was set up on 213 facing going into town. The average speed going through the intersection was 28 miles per hour. The speed was monitored from October 27 to November 9<sup>th</sup>. The pay speed of the area is 24 to 34 miles per hour. That is not too much of an issue. Going into town, assuming that is where we are having a little bit of an issue. The radar was not set to a specific distance, so it could be picking up some speeds in the 40 mile per hour zone and therefore the data could be a little skewed. The pay speed for that is 25 to 35 miles per hour. On average it is picking up a few speeds at the low 40s range, but Sgt Keller is not sure if that is picking up at the 40 mile an hour zone. If that being said we are probably having a little issue with speeding coming into town. Right at the intersection we are good. Sgt Keller stated that he had heard someone say that vehicles are flying through the intersection and he did not know if that is people actually going through the intersection or approaching the intersection. Attorney Yeager asked if at the outskirts of town is speed higher with people accelerating leaving town or for those not slowing down coming into town. Keller said that it is a little bit of both. People are coming in they are hitting 50 mph, 40 mph, and 30 mph. They are slowing

down but at the higher speed. There is only 3/10 of a mile between each increment. It is tight between 50 to 30 and therefore we are getting that lag from them slowing down. That is the way the state sets it in doing their studies. Keller presented the data reports to the Mayor and Council. Administrator Cooper expressed that someone was actually doing 72 mph on the outskirts of town. He expressed that it could have emergency vehicles. That those reports will always have those anomalies. It will always show highs and lows. Member Zack indicated that people were concerned about students waiting at bus stops (right out of Ariel and across from Center Street out of Parklands). There are 15 -20 students at each stop. Keller expressed that he does not believe the trailer has ever been set up on 282 near Center Street. He said the trailer has just been moved and will stay there for a few weeks. He will have another set up near or around the library area. Concern is there is no shoulder in that area. Discussion continued on possible locations. It can be put on personal property if allowed by the property owner. Member Ringgold expressed that putting it in his front yard could be an option. Keller expressed that he would work that out with Member Ringgold in the next few days. The traffic report continued to be reviewed. Keller expressed that most of all the town has a density problem, a lot of vehicles are going through the town. After tracking for 10 days, there was almost 55,000 cars going through in one direction and the other way for 7 days there were 30,000 to 35,000 cars going through. Keller expressed that has a lot to do with being on 2 state roads. Attorney Yeager and Council Members also thought that number of vehicles could be due to the new 301 toll road. Keller said he would have to go back to earlier data to compare and determine if that has made an increase in the traffic. There was discussion concerning how people can use their GPS to go around the toll road or shorter routes. Keller will get the trailer set up on 282 and then there will be additional information to evaluate and compare. Administrator Cooper asked Mayor Zang, as a result of this data, do the Mayor and Council want to tell the sheriff's department when and where the town would like them to patrol. Mayor Zang replied that we would need their input based on this data. He feels that information is valuable to the patrols as well as the town's constituents. Based on this data, the speeding is not quite as bad as we thought.

**WWWTP and Water Supply Report:** Mr. John Neddo presented the overall activity report for the water and waste water facilities. He reported that everything is consistent over the last 5 months. The usage varies little and the highs and lows varies little. Distribution to Pearce Creek is pretty well the same. Records to MDE have been submitted. Doing general repairs and trying to get the SBR #2 sludge pump back in. He was able to finally make a determination of what was going on with the emergency generator, the SBRs, etc. at the waste water plant. He did get electric company in there and they got a handle on the software. It is going to require about \$8,000 to fix the problem. Where it seems like a lot of money, probably about \$10,000 was spent on pumping last year. Those repairs will be the emphasis for the next month or so.

**Grant Agreement for Enhanced Nutrient Removal:** The grant is for the design portion of updating the wastewater treatment plant for the new laws coming in. John Neddo was asked to explain the grant agreement. We going to go into Enhanced Nutrient Removal (ENR). Right now the plant is at BNR (Basic Nutrient Removal). We will be able to get the nitrates and turn them into nitrogen gas. Basically you get all the bugs generated and then you take the oxygen away. When you take the oxygen away it removes the oxygen molecule from your nitrates and the nitrates turn into nitrogen gas which evaporates off. We currently do not have the equipment and space to do this. This grant will provide for the engineering study. There are 4 or 5 different segments to the plan. First it starts with the study and then gets the engineers involved. Basically we have to agree to let the State do it for us. BNR was top of the line when we built the plant and there was no ENR and then shortly after that the technology changed. This is a way for the State to distribute the money collected from the flush tax. It will put in the latest and greatest technology until something else comes along. We can expand the reef bed as well as some other things. Mayor Zang explained that the agreement has to be signed. It does not

cost anything. Neddo and Chris Roger, AECOM, has been involved in meetings with MDE and the process as it has went along. Member DeVary motioned to accept the Grant Agreement for the Enhanced Nutrient Removal. Member Cooper seconded the motion. Motion carried for the Mayor to sign the MDE Grant Agreement for Enhanced Nutrient Removal. Mayor Zang signed the agreement.

**Community Center Rental Fee:** Administrator Cooper explained that currently for anyone to rent the space at the community center, it is \$275. She requested that the fee be reduced to \$100 for Cecilton residents. The policy currently is that if you are a not for profit or some kind of community event we don't charge at all. She felt that there should be a benefit for anyone that lives within town limits. By charging \$100, it covers the expense of cleaning it when finished as well as the cost of a town employee to open and close the space. Member DeVary questioned the in town resident usage versus the nonresident usage. Question was deferred to Treasurer Roland. Roland stated it varies. Member Ringgold mentioned that he knew several town residents who inquired about renting the space but did not because of the price. Member Cooper proposed charging residents \$150, where they get \$50 back if center is put back in order. Attorney Yeager suggested the \$100 is for routine cleaning and a \$50 damage in case there is any excess cleaning, use, or damage. He continued to suggest a \$100 rental fee with \$100 damage deposit that could be refunded if there is no damage. He said that a \$50 damage fee does not cover much for broken or damaged items. Mayor Zang asked Administrator Cooper if anything has ever been broken in the past and she indicated not since has been here. Mayor Zang continued that in order to make sense for someone who is local, he agrees to what Administrator Cooper and Member Cooper was saying. He suggested a \$25 damage deposit. Mayor Zang asked about the rental fee for the pavilion, which is \$100 and a refund of \$25 after the event. Discussion continued on the fee and how a refundable deposit is an incentive to keep the place nice. Mayor and Council members agreed to continue \$275 (\$75 refundable) for out of town renters and \$125 (\$25 refundable) for in town residents.

**Door Hangers:** Administrator Cooper explained that currently we are designing a door hanger. It would be placed on a door that someone from town hall stopped by and ask for the resident to call. This could be used for town staff as well as Mayor and Council Members.

## **OLD BUSINESS:**

**Public Comments: None**

**Good of the Order:**

Holiday Open House is Thursday, December 5<sup>th</sup> from 5 pm – 7pm at the Fire Department

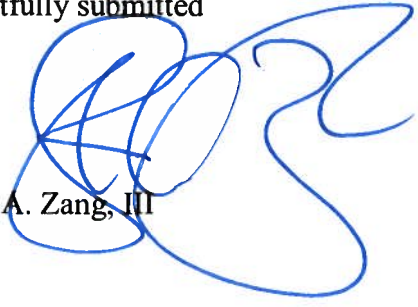
Mayor, Council, and Town Staff Christmas Party is Friday, December 6<sup>th</sup> at 6:00 pm at the Chesapeake Inn

Town Hall painting will wait until spring. Member Cooper suggested calling the painters and see if they will hold their quote until the spring.

Several invitations have been received from other towns (Charlestown, Elkton, Chesapeake City). North East is having a Christmas parade, which is the same date as Warwick's parade and a Chesapeake City event.

Donations have been made toward the CCEA and Mayor Zang will be getting it to them.

Respectfully submitted



Joseph A. Zang, III  
Mayor



Teresa Quinn